

PPN NW Psychological Practitioners Community of Practice (PP CofP)

Terms of Reference Created: 26/07/2023

What is the group/project about

This is a group of individuals with common areas of practice and shared development needs, who come together to enable a process of professional support through collaboration and sharing of learning-related ideas, skills and experience.

Statement of intent

The aim of this community of practice is to bring together committed individuals who have a desire to work collaboratively to learn, share and build the capacity and voice of its members.

Our Purpose

- Exploration of issues
- Review of recent developments, products and practices
- Group training or professional development
- Peer support
- Discussion of research and development relating to an area of practice
- Exchange of ideas

Objectives

The objectives of this group is to:

- Keep abreast of and participate in leading best practice
- Identifying potential areas for research and development
- Peer network to build capability of less experienced practitioners
- Provide opportunities to demonstrate best practice employed within individual organisations
- Provide a facilitated communication channel
- Provide a mutual support network for solo practitioners
- Provide a system of support and ongoing professional development for individuals
- Support and encourage the development and extension of specialist knowledge

Our Goals taken from Kickstarter Event December 2022

What would you want from a Community of Practice (CofP)?

Common themes/Summary

1. Virtual (safe) Space/Repository – shared resources and/or conversation
2. Events – BABCP SIG provides CPD function. PP CofP opportunity to provide networking, sharing, CPD element?

Practicalities

Common themes/Summary

1. Meetings – Mix of F2F and Online
2. Newsletter – Updates/Information i.e. CPD, resources
3. Web – area on PPN? Repository?

Particular Challenges

Common themes/Summary

1. Role boundaries – recognition and understanding – within and across
2. Progression
3. Integration into teams
4. CPD/Shadowing
5. Managing complexity

'Psychological Practitioners' rather than silos

Extending level of support
Sharing – resources
Peer working
Knowledge based clinical skills
Involvement in research and disseminating findings
Shared knowledge of groups
CPD
Consistency of approach to progression i.e. senior roles, Leadership training
Appropriate presentations i.e.
Early Intervention – mild/moderate
Reality vs Academic
Time limited interventions
Stand alone vs part of a team – blurring
Learn from newer role i.e. MHWP for complexity, PWP for experience
Transition between
Signposting
Part time opportunities to support access/diversity

Opportunities/gains working together

Share best practice
Top up/Transfer
Clear expectations/Roles i.e. supervision
Bigger community
Job opportunities
Peer support
Learning about other roles – similarities/differences
Shared courses – elements

Suited to 'task and finish', smaller, own groups

CPD/Professional development
Research/Data – Special Interest Group (SIG)?
How to gather
What can be developed from
Bridging gap between Step 2/Step 3
Service Evaluation
Locality meet ups
Shared training experience
Sub groups for specific demographics i.e. Perinatal
Transition from:
 Children to Adult
 Primary to Secondary
Subgroups on topics rather than roles

Eligibility and Membership

- All persons training or qualified in one of the four Psychological Practitioner Professions and a member of the NW PPN is eligible to register onto the Psychological Practitioner Community of Practice mailing list
- Other interested parties i.e. Service Managers without training/qualification but with an interest in the Psychological Practitioner roles is requested to submit an expression of interest to join via the Co-Chairs

Methods and frequency of meetings

- Meeting will be advertised via the mailing list
- A variety of formats and technologies will be utilised to facilitate meetings
- Meetings will be scheduled at different times to cater for the variety of availabilities.

Roles and responsibilities

Chairing Model

- The PP CofP utilises a Co-Chair Model – with one Chair from each of the four roles
- The Chairs hold overall responsibility for ensuring the group achieves its purpose and objectives effectively and efficiently.
- Coordinates meetings and contribute to discussion
- Coordinates yearly evaluation

Administrator Support – NW PPN

- Supports the Chairs and provides administrative support to the group in pursuit of its purpose and objectives
- Set up the technology needed for the meeting
- Takes minutes
- Organises meetings
- Circulate agendas and papers
- Prepare and maintain records

Group Members

- Contribute to the effective and efficient achievement of the team's purpose and objectives
- Contribute to and/or take the lead on tasks in the Action Tracker
- Provide timely comment on draft meeting record, papers and submissions

Experts by Experience

- To be consulted and contribute to the CofP, including tasks and finish groups, from design and development to outcomes, where appropriate
- Contribute to the effective and efficient achievement of the team's purpose and objectives

Evaluation

- The Terms of Reference will be reviewed by members every year
- Effectiveness of the group will be assessed every 6 months in the first two years of operation by the means of electronic survey, collated, analysed and a report posted/distributed for discussion by community members

Members

Name	Organisation	Email	
Elspeth Ward	LSCFT/PPN	Elspeth.Ward@lscft.nhs.uk	Co-Chair
Scharine Mebarkia	GMMH	Scharine.Mebarkia@gmmh.nhs.uk	Co-Chair
Kirsty McNeilis	GMMH	Kirsty.McNeilis@gmmh.nhs.uk	Co-Chair
Chloe Booth	Merseycare	Chloe.Booth@merseycare.nhs.uk	Co-Chair
General Membership	North West PPN Psychological Practitioner Members	Mailing List held by PPN	

Project

Project	Lead
Newsletter	Kirsty McNeilis
Socials	Scharine Mebarkia
Membership/Networking	Elspeth Ward
Website	Chloe Booth

Approved ????

Reviewed on???